

Job Description

Senior Consultant –Technical Expert

Name of the Position	Senior Consultant –Technical Expert						
Location	Conference Hall, Jeevika Office, 1 st Floor, Vidyut Bhawan, Annex-2, Bailey Road, Patna, Bihar-800021.						
No. of Vacancies: 01 (One)							
No. of vacancies	Unreserved	EWS	OBC	EBC	SC	ST	WBC
01	01	0	0	0	0	0	0

Eligibility Criteria

Essential:

Qualification :

- Graduate / Post Graduate in Engineering in any branch
- A Retired Government Engineer can also apply (Above Superintendent Engineer Rank)

Experience:

A Minimum post-qualification work experience of at least 10 years in Construction, Design, Estimation, Evaluation & Water and Sanitation in Central / State Govt., PSU.

Preferred Experience:

- Candidates need to possess excellent written and verbal communication skills. Proficiency in English and computer skills is mandatory.
- Those working in the WASH sector will be given priority.

Summary of Roles and Responsibilities :

- Prepare detailed engineering designs, drawings, and cost estimates for Waste Processing Units (WPU), Plastic Waste Management Units (PWMU) / Material Recovery Facilities (MRF), Biogas Unit and community-level composting units Design and oversee the construction of community and individual greywater management structures, such as community soak pits, decentralized wastewater treatment systems (DEWATS), magic pits, and Waste Stabilization Ponds (WSP), ensuring proper site selection and hydrological considerations.
- Provide technical support and oversight for the construction and operation of Faecal Sludge Treatment Plants (FSTPs) and related infrastructure, often coordinating with urban local bodies (ULBs) for co-treatment facilities etc.

10/11/24

- Supervise the construction of these facilities to ensure strict adherence to technical specifications, designs, and quality standards prescribed by the mission guidelines.
- Review the technical plans, Bill of Quantities (BoQs).
- As and when required, conduct pre- and post-construction inspections for all assets created under the mission.
- Train and support field functionaries, local contractors, and masons on the correct construction techniques and quality standards for SLWM assets.
- Develop guidelines and Standard Operating Procedures (SOPs) for the long-term, effective operation and maintenance of all newly created community assets, including mechanical equipment like PWMU, WPU, Biogas Units & FSTP machinery and other construction-related assets.
- Address and resolve technical issues or failures in constructed infrastructure post-completion to ensure sustained ODF Plus status.

Remuneration:

BRLPS Consultant policy will be applicable as per their qualification and experience.

DETAILS OF WALK-IN-INTERVIEW

1. APPLICATION PROCESS:

The candidate should bring the duly filled-in application form (Refer to Annexure I) along with the originals and self-attested photocopies of the following documents at the time of the walk-in interview:-

- a) Two recent passport-size colour photographs.
- b) Two copies of self-attested resume.
- c) Filled up the application form (Refer to Annexure for the application format).
- d) Photo identity proof (Aadhar/ Driving License/ Passport/ Voter ID Card).
- e) Permanent/ temporary address proof.
- f) Proof of Date of Birth - Copy of Marks sheet of Xth class or School Leaving Certificate.
- g) All educational qualifications from Xth onwards (mark sheet and certificates) till the last qualification. Candidate needs to ensure that he carries a marks sheet and certificate for the required essential qualification for the applied post.
- h) The applicants claiming for reservation under the SC/ST category shall have to submit a Caste Certificate and Domicile certificate (In the case Of unmarried/ married female candidates Caste certificate and domicile Certificate need to be issued in the name and address of her father) issued under the signature and seal Of the Circle Officer, otherwise they will not get the benefit of reservation.
- i) In the BC, EBC, and MBC categories Caste certificate issued by the competent authority as the Government of Bihar format needs to be submitted along with a Non-Creamy Layer certificate and Domicile certificate (In case of unmarried/ married female candidates Caste certificate and domicile certificate needs to be issued in the name and permanent address of her father) by the applicants in order to avail benefit of reservation.
- j) Experience certificates as evidence of post-qualification experience from the concerned employer. (In the absence of a work experience certificate, candidates may submit the joining letter and

relieving letter/ Order and in case of serving the current employer the candidate needs to submit the latest salary slip/ certificate).

- k) NOC from the competent authority is required if the candidate is working in any Govt. or Govt. PSU organization.

II. NO OBJECTION CERTIFICATE:

Those who are working in Govt. or Govt. PSU organizations have to submit a "No Objection Certificate" from their organization along with the application.

III. ANNEXURES:

Self-attested photocopies of Degrees, Certificates, Marks sheets, Age proof, in case of claiming reservation domicile certificate, Caste certificates, non-creamy layer certificate etc. As per the list mentioned in point number 1 need to be annexed to the hard copy of the application and the same shall be produced in Original along with photocopy for verification at the time of document verification/ interview.

IV. EDUCATION QUALIFICATION & EXPERIENCE:

Essential

- The candidate needs to bring all educational qualifications from Xth onwards (marks sheet and certificates) till the last qualification. Candidate needs to ensure that he carries a mark sheet and certificate (original as well as self-attested photocopy) for the required essential qualification for the applied post.
- Experience certificates as evidence of post-qualification experience from the concerned employer. (In the absence of a work experience certificate, candidates may submit the joining letter and relieving letter/ order and in case of serving the current employer the candidate needs to submit the latest salary slip/ certificate).

V. SELECTION PROCEDURE:

(A) Registration

- (i) All the candidates who will come for a Walk-In interview will be registered at the Registration Desk and will be provided with a registration number. In order to participate in a walk-in Interview, it is mandatory for the candidates to get himself/ herself registered at the venue during the specified reporting time (as mentioned in the advertisement) and obtain a registration number. After registration, the candidate will be sent to the Document Verification Team for the candidate's document verification.

(B) Document Verification

- (i) After the registration process, the Document Verification Team will screen the application and documents received from the candidates as per the published TOR.
- (ii) During document verification if any discrepancy is found by the Document Verification Team, then an exception report shall be submitted by them on which decision regarding the candidate's eligibility will be taken by the appointing authority.
- (iii) The Document Verification Team will then shortlist the application of the Candidates who are meeting the eligibility criteria.
- (iv) The candidate whose application is found eligible during the Document Verification Process will be sent for participation in the Group Discussion. Please note that candidates not fulfilling the eligibility criteria will not be able to participate in the Group Discussion and Personal Interview.

(C) Group Discussion & Personal Interview

Total Marks allocated to Group Discussion is 30 and total marks allocated to interview is 20, The Final list of qualified candidates will be prepared after adding Group Discussion Score and Personal Interview Score. After filling available post, candidates shall be kept in the waiting list. Any vacancy arising because of no joining by selected candidates in this Walk-In Interview, the post will be offered to the candidates from the waiting list according to their merit. The Waiting list will be valid for 1 year.

- (i) All candidates must provide phone numbers and email id, for faster communication about such vacancies.
- (ii) Experience/Age/etc. will be counted as on the date of 30th September 2025.

VI. TERMS & CONDITIONS:

- a. Candidates are not entitled to any TA/DA for attending the walk-in interview.
- b. Reservation benefits can only be availed by Candidates who are domiciled of Bihar State. For this candidate must produce an original and self-attested copy of the domicile certificate issued by the competent authority. In case of any wrong entry in the caste category in the application form, the candidature will be considered for the unreserved category.
- c. Candidates from the State of Bihar who are claiming reservation in their respective reserved category (ST/SC/BC/EBC/MBC/EWS) must submit the Caste/ Section certificate along with permanent residential proof in the prescribed format issued by the competent authority. Candidates having domicile in other states will be treated under the Un-reserved category.
- d. Candidates cannot claim for employment regularization in any case.
- e. Any claim for regularization of employment shall not be entertained in the future.
- f. The candidate should not have been convicted by any Court of Law.
- g. Canvassing of any kind will lead to disqualification.
- h. The prescribed qualification is minimum and merely possessing the same does not entitle any candidate for selection.
- i. She/he is expected to confirm to the rules of conduct and discipline as applicable to BRLPS Consultant policy.
- j. The appointee is entitled to all the benefits which are applicable to BRLPS Consultant policy.
- k. If at any stage of recruitment, it is found that the candidate does not fulfil the eligibility criteria and/or that he/she has furnished incorrect false information/certificate/documents or if the candidate has wilfully suppressed any material information relevant to this appointment, his/her candidature will be cancelled. In Case such a candidate gets appointed, he/she will be liable to be removed from the service and any other action will be taken as deemed fit by the appointing authority.
- l. Applications that are incomplete in detail, not eligible, or without all the required enclosures will be rejected. Incomplete applications in any aspect will be summarily rejected.
- m. The decision of the competent authority regarding the selection of candidates will be final and no representation will be entertained in this regard.
- n. Any important information including corrigendum/ changes/ updates and information/ general instructions during the course of the recruitment process and on selected candidates shall be made available either through the website or on the email ID provided by the candidates. Therefore, candidates must provide a valid email ID and simultaneously track the website for updates.
- o. The Email ID and Mobile number should be kept active till the completion of this recruitment process. Email ID and Mobile number once given cannot be changed by the applicant under any circumstances.
- p. The Lohiya Swachh Bihar Abhiyan reserves the right of any amendment, cancellation, and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
- q. Court of jurisdiction for any dispute will be restricted to Patna only.

LOHIYA SWACHH BIHAR ABHIYAN, BIHAR

Application Form

(To be filled by the Officer, LSBA)

Registration No

(To be filled by the candidate in CAPITAL LETTERS)

1. Post Applying For*		(i) <u>Please paste one passport-size photo 3x4"</u> (ii) <u>Attach one color photo with the application form)</u>
2. Date of Walk-in-Interview		
3. Name of the Candidate (As in 10 th Certificate) *		

Personal Details

4. Category (UR/EWS/MBC/BC/EBC/SC/ST/BC (F))					
4a. Do you claim for reservation (Yes/No)		4b. If Yes, Submission of Non-Creamy Layer Certificate (Yes/No)		4c. Xerox Copy submitted (Yes/No)	
5. Do you claim for reservation against persons with disability(PWD) (Yes/No)		5a. If Yes, Percentage of disability		5b. Xerox Copy submitted (Yes/No)	
6. Sex (Male/Female)					
7. Name of Father (As in 10 th Certificate) /Husband					
8. Name of Mother					
9. Date of Birth (DD/MM/YYYY)					
9a. Age (As on 31.10.2023)	Years		Months		Day
10. Resident of Bihar (Yes/No)					Xerox copy attached (Yes/No)

10.a. If Yes (Please mention Domicile Certificate No. & Date issued by CO/SDO/DM)		
10.b. If Yes (Caste Certificate issued by CO/SDO/DM)		
11. Proof of Identification (Voter ID/Aadhar Card DL /PAN/Passport or any other proof issued by Govt.)		
12. PAN No (If available)		
13. Email Id		
14. Mobile No		
15. Permanent Address:-		
16. Correspondence Address: -		

17. Details of Academic & Professional Qualification

Qualification	Name of Board/ University/Institution	Specialization (If Any)	Passing year	Marks			
				Full Marks	Marks Secured	%	Xerox Copy Submitted (Yes/No)

18. Details of work Experience (If any)

S.N.	Name of Employer	Designation	From	To	Total experience in month	Xerox Copy Submitted (Yes/No)

19. For Reference Check (Please provide the following details)

1) Name & Designation :		2) Name & Designation :	
Mobile No.:		Mobile No.:	
Email ID:		Email ID:	

20. Declaration by the candidate

I hereby declare that all the above information and documents submitted are correct. I understand that in the event of any information being found suppressed/false or incorrect or any ineligibility being detected before or after joining, my Candidature/ appointment is liable to be cancelled and legal action may be taken against me.

Name & Signature of the candidate

Date:

21. (To be filled by Document Verification Team, LSBA)

19.a Remarks on Academic & Professional Qualification

19.b. Remarks on Working Experience (if any)

22. Status of Document Verification (To be filled by Document Verification Team)

Qualified/Conditionally Cleared/Disqualified:

Any other remarks:

Name & Signature of Document Verification Team

Date