



# लोहिया स्वच्छ बिहार अभियान

(स्वच्छ भारत मिशन (ग्रामीण) एवं लोहिया स्वच्छता योजना)

बिहार ग्रामीण जीविकोपार्जन प्रोत्साहन समिति, ग्रामीण विकास विभाग



बिहार सरकार

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Letter No: **BRLPS/LSBA/Proj/34/1st/370**

Date: **5.10.17**

From,

**Balamurugan D., IAS**

Chief Executive Officer-Cum-Mission Director

To,

**The District Magistrate,**

West Champaran, Banka, Munger, Bhojpur,

Vaishali, Gopalganj, Sheikhpura,

Madhepura and Patna.

**Sub: 5 days Residential Programme on Community Led Total Sanitation (CLTS) for Master Trainers/ Trainers of Trainees(TOTs).**

Sir,

Lohiya Swachh Bihar Abhiyan is organising 5-days Residential Capacity Building training programme on Community Led Total Sanitation (CLTS) for 50 Master Trainers/ TOTs from 12<sup>th</sup> October 2017- 16<sup>th</sup> October, 2017 (5 nights and 5 days) at Patna.

The purpose of this training is to enhance the capacity of the Master Trainers with the CLTS tool who would be used as District Resource Persons and help in implementation of Lohiya Swachh Bihar Abhiyan [SBM-G+LSY) & motivate to achieve the goal of ODF.

Sl No	Training Type	Organising Venue	Participating MTs	No of Participants	Training Date	Resource Persons/ Nodal Agency
1	5 days residential training of Master Trainers on CLTS	Patna, Hotel Oasis Inn. 250, Patliputra Colony Rubon Hospital Lane Patna-800013	1. West Champaran- 10 2. Banka - 5 3. Munger- 5 4. Bhojpur-5 5. Vaishali-5 6. Gopalganj-5 7. Sheikhpura-5 8. Madhepura-5 9. Patna- 5	50	12 <sup>th</sup> -16 <sup>th</sup> Oct, 2017	Feedback Foundation



Through these trainings, the State aims to create resource pool of Master Trainers for the districts who would be key CLTS Functionaries for the district and will be responsible for the trainings of the Swachhagrahis and thereafter conducting pre triggering and triggering activities in the Gram Panchayats and Villages.

It is requested that the participants for the MT training are selected strictly on the below given criteria so that the objective of the training is fulfilled.

- 1) Representatives of Jeevika staff and cadre for e.g. Community Mobiliser(CMs), WASH Motivators and other cadres.
- 2) Effective and Efficient Block Coordinators.
- 3) Local NGO workers preferably working in field of Sanitation and Hygiene.
- 4) Natural Leaders.
- 5) Good performing Swachhagrahis who have the potential to be upgraded as Master Trainers.

It is requested to all the concerned districts to bear the inter district travel expenses of their respective selected participants for the training as per the actual cost. The expenses of the same can be charged from the Admin budget of the SBM (G).

All nominated participants will report in the evening of 11<sup>th</sup> October at Patna

For further queries. Miss Sana Salah, Nodal Person, Capacity Building, State HQ - 9007620778 and Mr. Randhir Kumar-9570367859 may be contacted.

Yours faithfully,

**Encl:** As above

  
(Balamurugan. D)

Copy to- District Coordinator, West Champaran, Banka, Munger, Bhojpur, Vaishali, Gopalganj, Sheikhpura, Madhepura and Patna are directed to screen the selected Master Trainers for training at their respective districts.

**Copy to-**DDC/ Director DRDA, West Champaran, Banka, Munger, Bhojpur, Vaishali, Gopalganj, Sheikhpura, Madhepura and Patna for information and necessary action.

Copy to- Jyoti Prakash, Feedback Foundation for information.

Copy to- Secretary, Rural Development Department (RDD), Patna for information.

Copy to- Development Commissioner, Government of Bihar, Patna for information.



# FIVE DAY CATS TOT WORKSHOP SCHEDULE

## DAY 1

Time	Activity
<b>SESSION I</b>	<b>SETTING THE STAGE</b>
9.00-9.30	<b>Registration of participants</b>
9.30-10.00	Motivational song
10.00-10.45	Briefing about the workshop & formal inauguration
10.45-11.00	Introduction of participants
11.00-11.30	Homogenization, norms setting and logistics
11.30-11.45	<b>Sanitation break &amp; Tea</b>
11.45-12.15	Group formation and attendance
12.15-12.45	Group self assessment
12.45-13.00	Qualities of motivators
13.00-14.00	<b>Lunch</b>
14.00-16.00	Traditional approaches to sanitation programs
16.00-16.15	<b>Sanitation break and Tea</b>
16.15-18.00	<b>Basic concepts</b> <ul style="list-style-type: none"> <li>• What is Open Defecation (OD)?</li> <li>• What is Open Defecation Free (ODF)?</li> <li>• Why ODF?</li> </ul>
18.00-18.30	<b>Summing up:</b> <ul style="list-style-type: none"> <li>• Briefing on next day event</li> <li>• Recap of day 1</li> <li>• Mood barometer</li> </ul>

**DAY 2**

Time	Activity	Parallel Activity
8.00-8.30	Song and attendance	
8.30-9.00	Recap of day 1	
09.00-11.00	Why OD? : Mental barriers of sanitation	
11.00-11.15	Sanitation break and tea	
11.15-12.30	How ODF?: Trigger approach to sanitation behavior change	
12.30-14.00	Simulation exercise on trigger tools	
14.00-14.45	Lunch	
14.45-15.00	Briefing on field visit and group planning	
15.00-18.30	Field study	Sector triggering -I
18.30-19.00	Preparation of presentation on field study	
19.00-- Onwards	Close	

**Note- Actual** time of the start of workshop on day 2 will be decided by the participants in norms setting session on day 1.

**Day-3**

Time	Activity	Parallel Activity
4.00-4.30	Song and attendance	
4.30-5.00	Presentation on follow-up	
5.00-8.00	Follow up visit	
8.00-12.00	Fresh 'n' up time	
12.00-12.30	Song and attendance	
12.30-13.00	Recap of day 2	
13.00-14.00	Lunch	
14.45 -15.15	Planning for field level training part II	
15.15-18.30	Field study	Sector Triggering -II
18.30-19.00	Preparation of presentations on field study	
19.00 Onwards	Close	

**DAY 4**

Time	Activity
04.00-4.30	Song and attendance
4.30-04.45	Presentation life cycle of CATS
04.45-8.00	Follow up visit
8.00-12.00	Fresh 'n' up time
12.00-12.30	Song & Attendance
12.30-13.00	Recap of day 3
13.00-14.00	Learnings of field visits
14.00-14.45	Lunch
14.45- 16.30	Technology options sanitation
16.30-16.45	Sanitation break and Tea
16.45-18.00	How to prevent spread of diseases?
18.00 onwards	<b>Close</b>

#### Day-5

Time	Activity
8.00-8.30	Song & attendance
8.30-9.00	Recap of day 4
9.00-11.00	Preparation of action plans
11.00-11.15	Sanitation break and Tea
11.15-12.30	Presentation of action plans
12.30-13.00	Post workshop evaluation
13.00-14.00	Lunch
14.00-14.30	Expressions of participants
14.30-15.00	Feedback session
15.00-15.30	Certificate distribution
15.30-16.00	Vote of thanks and Close